21st CCLC Evaluation & Monitoring Resource Links

The tables below provide links and descriptions to evaluation informational handouts, how to guides, video tutorials, templates, data entry sites, and surveys. It also provides links to PA 21st CCLC state monitoring materials.

Informative Handouts and "How To" Guides

Evaluation Resource Links	Description
2025-26 PA 21st CCLC Accountability and Reporting Guide	Comprehensive guide that provide instructions for subgrantees on how to implement federal, state and local 21st CCLC program evaluation requirements to stay in compliance.
2025-26 PA 21st CCLC Reporting Summary	One-page guide that provide mandatory data reporting due dates for the program year.
Navigating the 21st CCLC Online Dashboard Guide	How to guide on how to log in and enter data into the 21st CCLC Dashboard including contact info, participation counts, center operations, partnerships and subcontractor information, and grant documents. The guide also covers how to change your password.
Local Evaluation Toolkit	Instructions and resources to help 21st CCLC programs and local evaluators plan and implement their local evaluations and engage in continuous quality improvement. This guide covers phases of the local evaluation process, hiring an external evaluator and what their responsibilities should be, how to use the local evaluation report template, and evaluation best practices and planning tools.

Video Tutorials

Evaluation Resource Links	Description
How to Enter Center Operations in the State 21st CCLC Dashboard	8-minute video on how to enter center operations data into the 21st CCLC Dashboard.
How to Complete the PA 21st CCLC Implementation Survey	6-minute video on how to complete the annual Implementation Survey in the 21st CCLC Dashboard.
How to Use the PA 21st CCLC Subgrantee Evaluation Workbook	22-minute video on how to enter data into the 21st CCLC Subgrantee Evaluation Workbook.
How to Use the PA 21st CCLC GPA Calculator	14-minute video on how to use the PA 21st CCLC GPA Calculator
How to Complete 21APR Window 1: Activities, Staffing, and Participation	13-minute video on how to complete federal 21APR reporting for Window 1: Activities, Staffing, and Participation
How to Complete 21APR Window 2: Outcomes	Coming soon!

Online Data Entry Site and Data Entry Workbooks

Evaluation Resource Links	Description
PA 21st CCLC Online Dashboard	Link to the state's 21st CCLC Data Collection Dashboard. Data entry into the dashboard is mandatory.
21APR	Link to the federal data collection system for 21st CCLC subgrantees. Annual data entry into this system is mandatory.
Student Data Workbook	Link the mandatory Student Data Workbook that is submitted annually to the state evaluators.
Daily Attendance Tracking Tool	Optional workbook that grantees can use to track summer and school year daily attendance.
Average Daily Attendance Calculator	Optional workbook that grantees can use to calculate average daily program attendance.
GPA Calculator	Optional tool that grantees can use to calculate a GPA for students who are in grades that do not have GPAs. It can convert letter grades and percentages.
21st CCLC Evaluation Workbook	Optional workbook that subgrantees can use to calculate GPRA results in the format they must be reported/entered into the 21APR system. Subgrantees may copy their Student Data Workbook information into this workbook to make the calculations.
PA 21st CCLC Clearance Management and Tracking Worksheet	Optional Excel worksheet that grantees can use to track and manage staff and volunteer clearances.

Templates

Evaluation Resource Links	Description
Local Evaluation Report Template	Local Evaluation Report Template that is mandatory for all grantees.
21st CCLC Data Sharing Agreement Template	Required template that grantees must complete with each LEA they serve. This agreement ensures that LEAs will share the data needed for federal and state reporting.
Data Safeguarding Plan Template	Optional template that grantees can use to create a plan to safeguard sensitive school, teacher and student data.
Student Data Permission Form Template	Optional template that subgrantees can use to obtain parental permission regarding the collection of their child's school data.

21st CCLC Monitoring

Evaluation Resource Links	Description
Subgrantee Monitoring Preparation Guide	Monitoring guide that outlines what subgrantees need to do to prepare for their monitoring visit.
Monitoring Itinerary Form – Virtual 2 Day	Form that subgrantees complete prior to monitoring about days and times the subgrantee prefers for monitoring as well as who is required for various monitoring discussions.
Staff and Volunteer Clearance and Certification Form	Form that subgrantees must complete prior to monitoring that tracks staff and volunteer clearances and certifications.
Monitoring Documentation Folder Structure	Link to the folder structure subgrantees will use to organize their monitoring documentation.

Surveys

Evaluation Resource Links	Description
PA 21st CCLC Teacher Survey – Word Format	Paper version of the Annual Teacher Survey.
PA 21st CCLC Teacher Survey – Fillable PDF Format	Fillable PDF version of the Annual Teacher Survey
PA 21st CCLC Implementation Survey Question Guide	Informative resources that grantees can use to prepare their answers for the annual Implementation Survey. This resource lists all questions that appear in the online survey and provides response options. Subgrantees can type there answers in the guide and enter them online or just print the guide so they know what they need to prepare for the data entry process.

Reports

Evaluation Resource Links	Description
PA 21st CCLC Annual Evaluation Reports and Infographics	Link to the PDE website where 21st CCLC annual reports and infographics are published.