



Educational Opportunities • Innovative Solutions • Leadership Excellence

Human Resources On-Boarding - Emergency Contact Form

Date: _____

EMPLOYEE INFORMATION (Please print)

Last Name: _____ First Name: _____

Home Phone: _____ Cell Phone: _____

SchoolMessenger Contact Phone: _____

SchoolMessenger is the AIU's alert notification system. The phone number you provide will be used to contact you in the event your program or the AIU closes due to an emergency or weather related event.

EMERGENCY CONTACT INFORMATION (Please print)

Name of Emergency Contact: _____

Work Phone: _____

Cell Phone: _____

Home Phone: _____